



**Trainer Number:**  
 \_\_\_\_\_  
 (Leave Blank if this is an initial application)

**NEW JERSEY PESTICIDE TRAINER APPLICATION**

**This application is not necessary for Recertification Class Teachers**

First Name, Last Name, Middle Initial	NJ Pesticide Applicator License #
---------------------------------------	-----------------------------------

Email Address

**EMPLOYER INFORMATION**  
 If offering this training to multiple branches, attach a list of branch locations that includes addresses, phone numbers, and Applicator Business license numbers.

Name of Employer/Organization	Name of Branch (If Applicable)
-------------------------------	--------------------------------

Employer/Organization Physical Address	Branch Address (If Different from Employer)
----------------------------------------	---------------------------------------------

Employer/Organization Phone number	Branch Phone number
------------------------------------	---------------------

**PESTICIDE LICENSING**

1. How many years have you held a New Jersey Pesticide Applicator License? \_\_\_\_\_

2. Has the NJDEP issued any violations to you related to the use of your Commercial Pesticide Applicator License?  
 No  
 Yes, date(s) issued: \_\_\_\_\_

**Complete this section if you were licensed through a reciprocal agreement between New Jersey and another State:**

Contact Information for Regulatory Agency of Primary licensing State:

Contact Name: \_\_\_\_\_ State \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email address: \_\_\_\_\_

Web address: \_\_\_\_\_

**Attachment Checklist**  
 Trainers are required to submit an outline and presentation material for both initial certification and renewal.

Resume/Certifications: Included	Trainer Renewal	Branch List: Yes	Not Applicable
---------------------------------	-----------------	------------------	----------------

**Applicants licensed through Reciprocity only:** Copy of your out-of-state Pesticide Applicator license:

List requested Certified Trainer Course(s)	Outline of Presentation	Presentations Materials (PP slides, handouts, videos, etc)	Renewals Only: Check box if any Changes have made to the presentation since your last submission
Ex: Basic Pesticide Training			

**A signature is required on the next page. Unsigned applications will be rejected.**

### Remote Classes

Training can be offered remotely if the class is live and the Certified Trainer upholds the following attendance verification procedures:

TO OFFER LIVE ONLINE TRAINING YOU MUST:

- 1) VERIFY THE IDENTITY OF ATTENDEES USING A GOVERNMENT-ISSUED PHOTO ID AT THE BEGINNING OF CLASS
- 2) ENSURE ATTENDEES ARE PRESENT FOR THE ENTIRE COURSE BY MONITORING STUDENTS ON CAMERA IN A WAY SO EVERY STUDENT CAN BE OBSERVED AT ALL TIMES.
- 3) ENSURE LATE-COMERS OR THOSE THAT ARE NOT PRESENT THROUGHOUT THE COURSE DO NOT RECEIVE A COMPLETION CERTIFICATE.

Do you intend to offer your course as a live webinar?      Yes      No

Will you follow the above rules for all attendees?      Yes      No

I certify that all information provided on this application and that all supporting documents submitted with this application are correct to the best of my knowledge. I understand that once I am assigned a certified trainer number no other individual is permitted to use the trainer number assigned to me.

Printed Name \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## NJ PESTICIDE TRAINER CERTIFICATION APPLICATION INFORMATION & INSTRUCTIONS

To ensure responsible and safe pesticide use, the Bureau of Pesticide Control must ensure that all individuals providing pesticide training to the regulated community for the purpose of initial licensing have been fully vetted and meet the requirements of a Departmental-approved trainer. Please email your application and materials to [pestcertcourses@dep.nj.gov](mailto:pestcertcourses@dep.nj.gov).

### CERTIFIED TRAINER PREREQUISITES

The applicant must hold a New Jersey Pesticide Applicator License in the categories they teach and have a minimum of 5 years related work experience for each category they plan to offer training in. Applicants with less than 5 years of work experience can substitute education on a year for year basis. Any additional work experience related to pesticides will be reviewed and considered as part of the application process, for applicants that do not meet the minimum 5 years work experience.

Applicants should not have any outstanding violations associated with their pesticide applicator license; any past violations must be fully resolved at the time of application. Outstanding violations will result in denial of the application.

### APPLICATION PROCESS

An applicant must submit the following documents:

- A completed application
- Resume and/or copies of certifications and degrees held.
- A detailed course description; must include all subject matter covered. Separate course descriptions must be included for each certification category requested
- Copies of all presentation materials (PDF format preferred)
- If training will be offered at multiple branches of the same company, include a list of all branch locations, phone numbers and pesticide applicator business numbers for each branch.  
(Please note if there are multiple company branches with multiple trainers each trainer, must be vetted through the application process)
- If licensing was obtained through reciprocity, a copy of your primary state license is also required.

### TRAINER EXPIRATION AND RECERTIFICATION

Certified Trainer course certificates expire on the same date that the category on the individual's Pesticide Applicator License expires. At the end of a certification cycle, a trainer must re-apply for trainer certification by submitting a **Pesticide Trainer Certification Application** with all supporting documents for department review and approval.

*See following page for general guidelines on course content.*

**COURSE CONTENT**

Minimum course requirements include:

<b>Basic Pesticide Training Course</b>	<b>Category Courses (General)</b>
Federal Pesticide Laws: FIFRA, WPS, HCS, etc The Label is the Law New Jersey State Regulations Definition & Categories of Pests (weeds, invertebrates, vertebrates, plant diseases) Modes of Action (How a Pesticide works) Pesticide Incompatibility Principles of Integrated pest Management (IPM) Pesticide Registrations, Pesticide Classifications (General Use, State Restricted, Restricted Use) Pesticide Labelling: How to Read the Label, Signal words Risk: Pesticide Toxicity X Pesticide Exposure (Acute/Chronic, cholinesterase testing) Personal Protection Equipment (PPE) Pesticides in Environment Beekeeper Notification Pesticide Transportation Pesticide Storage Record Keeping Proper Mixing/Handling Equipment Calibration and Maintenance Emergency Response: Decontamination, Reporting Spills Pesticide Application Procedures Definition and Responsibility of a Pesticide Applicator, Pesticide Operator, and Pesticide Applicator Business Licensing Renewals & Recertification Requirements	Federal Regulations FIFRA, The Label is the Law New Jersey State Regulations regarding the category Category-Specific Pests: Identification, life cycles, controls Pesticide labelling specific to the category (review at least one label) Avoiding Application Incompatibility IPM practices specific to category Planning an Application (Pesticide Selection, Application Location Considerations, Pesticide mixing, Equipment Selection, Category-Specific Application procedures) Personal Protection Equipment (PPE) Equipment Maintenance Posting Application Restrictions and Notification